

# Know More, Get Better

## with help from Relias Requirements Tracker



### Some Requirements Aren't Courses. Track Them Anyway.

Ever struggle to keep track of your staff's non-training requirements, like professional licenses or CPR and First Aid certificates? If so, you may be putting your compliance at risk.

Relias Requirements Tracker helps automate this process within the Relias learning management system, improving accuracy, safeguarding your organization and making sure your professionals can continue providing excellent care.

### No Room for Error. More Room for Accuracy.

Don't be caught off-guard during a survey or audit. With non-training data just as easily accessible as your usual training data, reports can be produced in seconds, saving a significant amount of time and reducing the potential for errors.

### Key Benefits



Avoid Costly Mistakes



Reduce Administrative Work



Improve Accuracy of Records



Improve Process Effectiveness

## KEY APPLICATIONS

**Hands-On Certifications:** Including CPR, First Aid, and other hands-on required trainings.

**Driver's Licenses:** Including tracking expiration dates for compliance purposes and individuals required to drive as part of their role.

**Professional Licenses:** Including RNs, LPNs, LCSWs, BCBA's, RBT's, and others.

**Routine Screenings:** Including immunizations, annual physicals, random or regular drug screens, and other items (PHI excluded).

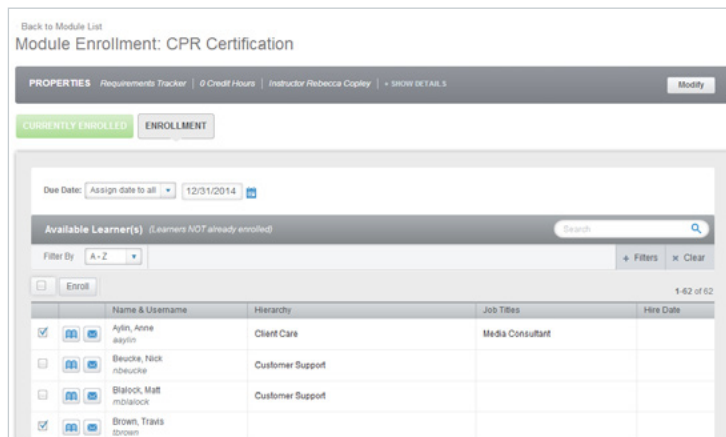
## Key Features

**Modules:** Use Requirements Tracker just as you would a learning module within the Relias learning management system to assign and track non-training requirements for each employee.

**Attachments:** Enable staff, supervisors and system admins to upload and view multiple files per employee.

**Notifications:** Send automated emails to supervisors to notify them when an employee submits an attachment.

**Reporting:** Gain deeper visibility into submitted non-training requirements at the organizational and individual level.



Back to Module List  
Module Enrollment: CPR Certification

PROPERTIES Requirements Tracker | 0 Credit Hours | Instructor Rebecca Copley | + SHOW DETAILS

CURRENTLY ENROLLED: ENROLLMENT

Due Date: Assign date to all | 12/31/2014

Available Learner(s) (Learners NOT already enrolled)

Filter By: A-Z

	Name & Username	Hierarchy	Job Titles	Hire Date
<input checked="" type="checkbox"/>	Aylin, Anne aylin	Client Care	Media Consultant	
<input type="checkbox"/>	Beecke, Nick nbeucke	Customer Support		
<input type="checkbox"/>	Blalock, Matt mblalock	Customer Support		
<input checked="" type="checkbox"/>	Brown, Travis tbrown			

*Easily view and enroll staff into a Requirements Tracker module and assign a due date within one screen.*

Relias Requirements Tracker simplifies the way you keep track of your staff's non-training requirements, for example, professional licenses, to maintain compliance and ensure continued care provided without interruption. For more information on Requirements Tracker, or how it can be of value to your specific requirements, reach out to one of our solutions experts.

**GET STARTED**



## About Relias

For more than 6,000 healthcare organizations and 3 million caregivers, Relias continues to help its clients deliver better clinical and financial outcomes by reducing variation in care. Our platform employs analytics and assessments to reveal specific gaps in clinical knowledge and addresses them with personalized, engaging learning.

We help healthcare organizations, their people, and those under their care, get better: get better at identifying issues, get better at addressing them, get better outcomes for all.



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